

**BLOCK LETTERS PLEASE 請用正楷填寫**

Complete and email the form to [yle@britishcouncil.org.hk](mailto:yle@britishcouncil.org.hk) or mail it to British Council, 3 Supreme Court Road, Admiralty, Hong Kong

填妥申請表並電郵至 [yle@britishcouncil.org.hk](mailto:yle@britishcouncil.org.hk) 或寄回香港金鐘法院道 3 號英國文化協會

**Candidate Details 考生資料**

Name 姓名   
(English 英文)  Family Name 姓  Other Name(s) 名 (Please write name as shown on your child's ID card or birth certificate 請填寫考生身分證或出生證明文件上的姓名)

Date of Birth 出生日期 \_\_\_\_ D 日 \_\_\_\_ M 月 \_\_\_\_ Y 年 E-mail 電郵 \_\_\_\_\_

Address 地址 \_\_\_\_\_

**Exam Details 考試資料**

Exam Date 考試日期 \_\_\_\_ D 日 \_\_\_\_ M 月 \_\_\_\_ Y 年  AM 上午  PM 下午

Level 級別  Pre A1 Starters 基礎第一級  A1 Movers 基礎第二級  A2 Flyers 基礎第三級

**Reason for Replacement of Certificate 申請補領證書之原因** **Name Misprint 更正考生姓名**

- Cross out the incorrect name on the certificate in pencil 用鉛筆在證書上刪掉錯誤的姓名
- Write the correct name above in CAPITALS and in pencil 用鉛筆以正楷寫上正確的姓名
- Send the certificate and this form using a secure delivery method to British Council 以安全的送遞方法把證書及此表格一併寄回本會
- Please complete the **Payment Options** below 請填妥下列付款方法

For the request is made within 6 months after the certificate is being issued.

於證書頒發六個月內提出更正考生姓名

The fee below will be charged if your mailing address is

本會將收取以下費用以寄回證書往

- HK\$120 - a Hong Kong address 香港地址**
- HK\$250 - a non- Hong Kong address 非香港地址**

For the request is made more than 6 months after the certificate is being issued.

於證書頒發六個月後提出更正考生姓名

The fee below will be charged if your mailing address is

本會將收取以下費用以寄回證書往

- HK\$620 - a Hong Kong address 香港地址**
- HK\$750 - a non- Hong Kong address 非香港地址**

 **Loss of Certificate 遺失證書**

- Please complete the **Payment Options** below 請填妥下列付款方法

The fee below will be charged if your mailing address is

本會將收取以下費用以寄回證書往

- HK\$620 - a Hong Kong address 香港地址**
- HK\$750 - a non- Hong Kong address 非香港地址**

--- Please turn overleaf ---

--- 請翻後頁 ---

**Payment Options 付款方法** **By Credit Card 信用卡付款** **VISA**       **MasterCard**      Cardholder's Name 持卡人姓名 \_\_\_\_\_Credit Card Number  
信用卡號碼      

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Expiry Date 到期日 \_\_\_\_/\_\_\_\_/\_\_\_\_      Cardholder's Signature 持卡人簽署 \_\_\_\_\_

*By signing, I hereby authorise British Council to charge the specified credit card account the indicated amount. I promise to pay such total subject to and in accordance with the agreement governing the use of such card.*  
本人授權英國文化協會在上述信用卡戶口內扣除所需金額。本人承諾將根據信用卡使用條款，全數支付款項。

 **By Cheque 支票付款**

Cheque Number 支票號碼 \_\_\_\_\_

(payable to 支票抬頭 'The British Council')

Name of Parent/Guardian

家長/監護人姓名 \_\_\_\_\_ Mobile Phone Number 手提電話號碼 \_\_\_\_\_

Signature of Parent/Guardian 家長/監護人簽署 \_\_\_\_\_ Date 日期 \_\_\_\_\_