

**ENQUIRIES**

- By phone: +852 2913 5100
- By e-mail: [examinations@britishcouncil.org.hk](mailto:examinations@britishcouncil.org.hk)
- Walk-in at British Council  
Exams Customer Service Centre (3/F)  
3 Supreme Court Road, Admiralty, HK

**PREPARATION**

- Past papers: +852 2913 5122 (British Council Book Shop)
- Courses and resources (incl sample papers and KET/PET word list):  
<https://www.britishcouncil.hk/exam/cambridge/courses-resources>
- Relevant websites:  
<https://www.britishcouncil.hk/exam/cambridge/which>

**REGISTRATION**

- Online registration on British Council website: <http://info.britishcouncil.hk/bookexams>
- Exam fees: <https://www.britishcouncil.hk/exam/cambridge/dates-costs-locations>

**CAE candidates must bring the same identity document on the test day as the one recorded in your application**

Once your application has been accepted, change of exam date and time is not permitted.

No refund will be made for cancellation of exams unless on medical grounds. British Council will make a 50% refund of the exam fee provided that the candidate puts such request in writing and submits a medical certificate within THREE working days after the exam.

**CONFIRMATION**

- A confirmation e-mail will be sent to candidates approximately 1 week before the exam date

**EXAMINATION DAY**

- Candidates are required to arrive at the exam venue at least 15 minutes before the start of the exam
- Latecomers will not be admitted into the exam room
- Candidates need to bring printed confirmation e-mail, identity document (with photo), such as HKID card or passport, pencils and rubbers. CAE candidates must bring the same identity document on the test day as the one recorded in your application
- Candidates are allowed to bring transparent bottled water into the exam room.

**RESULTS**

- A letter with ID number and Secret Number will be distributed to you after the written test for viewing your results online
- You can view your results online approximately 4 weeks after the exam
- [Individual paper performance is not provided for those candidates with grade X \(absent from part of the exam\), grade Z \(absent from all of the exam\), or PENDING \(result to follow\)](#)
- Results will not be given over the phone, by fax or by e-mail
- Passing candidates will receive a certificate approximately 3 months after the exam