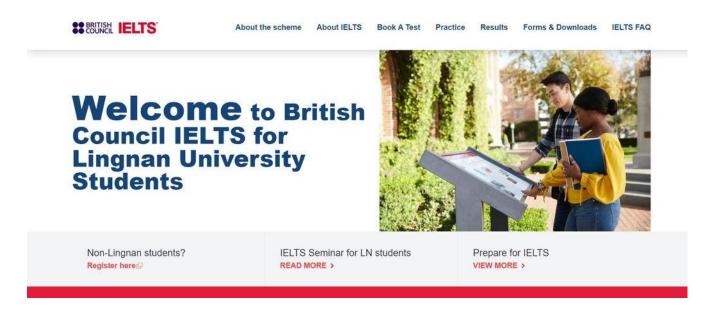
<u>Lingnan University – IELTS Test Booking & Payment Guide</u>

1. Under the top tab -> Book A Test -> How to Book



2. Click Online Registration

This will take you to the registration page of the IELTS for Lingnan University



3. Under booking, you will find the respective dates of the IELTS test and the speaking test date.

Status will show whether the sessions are open or close. Please register before the deadline shown on the column "Registration Deadline"

Please make sure you have ticked all the boxes before you proceed

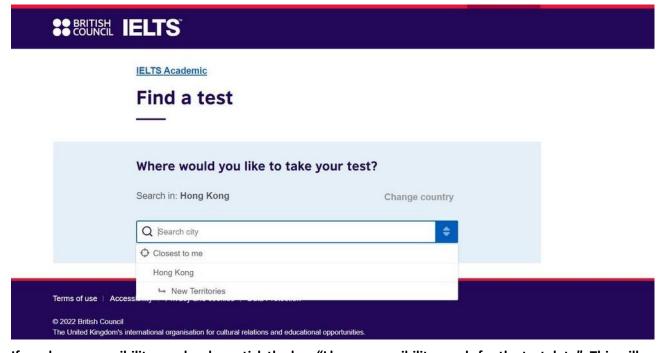
| Please use valid Lingnan University student email on account registration | Please input your Lingnan University student number in the Post Code / ZIP field during registration for verification purpose | By ticking the box, I agree and consent my information submitted will be shared with Lingnan University for IELTS registration and financial subsidy purpose. Lingnan University reserves the right to request more information from the Student when needed | Please read through the registration guideline to ensure you are following the correct registration procedure

Click "First Attempt" if you are first time taking the test and "Multiple Attempt" if you have already taken IELTS

Booking

IMPORTANT: Please read and click below BEFORE register the test Please use valid Lingnan University student email on account registration Please input your Lingnan University student number in the Post Code / ZIP field during registration for verification purpose By ticking the box, I agree and consent my information submitted will be shared with Lingnan University for IELTS registration and financial subsidy purpose. Lingnan University reserves the right to request more information from the Student when needed Please read through the registration guideline. to ensure you are following the correct registration procedure. Test date Speaking test date Registration Deadline Status Register 01/04/2023 01/04/2023 22/03/2023 Open First Attempt Multiple Attempt 15/04/2023 15/04/2023 Open 05/04/2023 First Attempt @ Multiple Attempt

Under "Find a Test", please choose Hong Kong -> New Territories



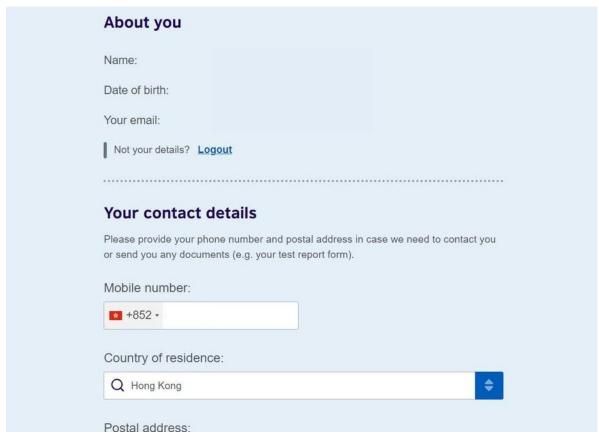
If you have accessibility needs, please tick the box "I have accessibility needs for the test date". This will require you to submit a medical report to British Council as proof for any medical condition you have that required accessibility needs for the test. Only once it is approved, your test will be registered.

	I have accessibility needs for the test date
Read	i about how we can help you 🗷

The link will prompt you to create an account if you have not done so. If you already have an account, please click "Login"

Please note You'll need an account to	manage your booking.	Once you'v	re boo	ked a test, you'll
receive an email explainin	g how to access your b	oooking onli	ne.	
Already have an account?	Login			
our email:				
Confirm email address	:			
Password:				J

Please fill in personal information including your contact details, address, and student ID (At the ZIP/Postal code) -> Click "Save and Continue" to proceed.



Please make sure you input your student ID into the ZIP/postal code field so that we can keep as reference.

4. Under "Payment", the price of the IELTS test would display as HKD\$2,650 for test. If you are a "First Attempt" test taker, please click "I have a promo code" and enter promo code "Lingnan2025".

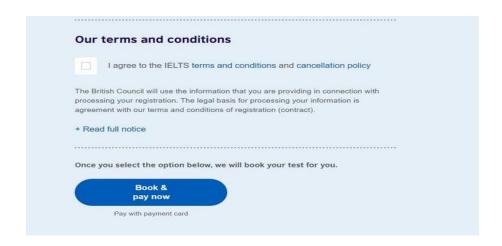
Deduction of the whole test fee would be automatically applied and we will cross check with Lingnan University to confirm your registration.

If you are "Multiple Attempt" test taker, please click "I have a promo code" and enter promo code "2526Lingnan". Deduction amount the test fee would be automatically applied and you may proceed to online payment.

Click "I have a promo code" -> Type in the promo code "Lingnan2025" if it is your first attempt. "2526Lingnan" if this is your second or more attempts. -> click "Apply code"

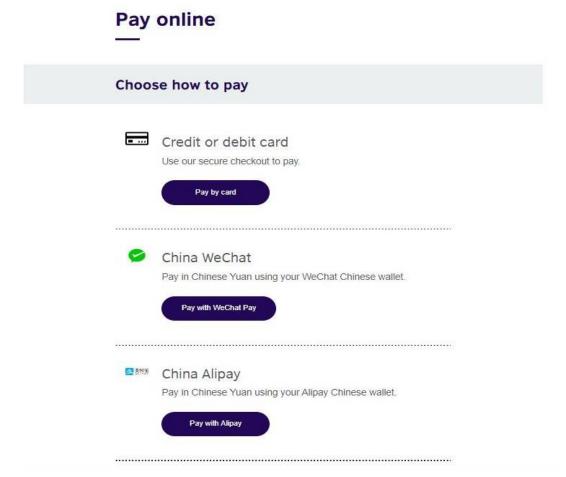
Payment		
ee:	2,650.00 HKD	<u>l don't have a promo co</u>
romo code:		
Lingnan2025		Apply code
order acknowledgement		
Country / territory of nationality:	Hong Kong	
Payment		
Fee:	2,650.00 HKD 0 HKD	
Promo code applied		Remove
Payment		•••••••••••
Payment Fee:	2,650.00 HKD	<u>l don't have a promo cod</u>
	2,650.00 HKD	<u>l don't have a promo cod</u>
Fee:	2,650.00 HKD	I don't have a promo code
Fee: Promo code:	2,650.00 HKD	
Fee: Promo code: 2526Lingnan	2,650.00 HKD	
Fee: Promo code: 2526Lingnan Payment Fee:		
Fee: Promo code: 2526Lingnan Payment Fee: Promotion:	2,650.00 HKD	

Please ensure you read the full notice under "Read full notice" and click the box "I agree to the IELTS terms and conditions and cancellation policy" -> Click "Book & pay now" to proceed



5. Under "Pay Online" -> You can choose how to pay, either by credit or debit card, China Wechat Pay or China Alipay. For those who are "Multiple attempts", you may choose to settle the exam fee by credit card or debit card. Payment deadline is set 12 hours after your registration. Please settle the exam fee accordingly otherwise the booking will be cancelled and re-registration will be required.

6.



If you have encountered any issues with payment or registration, please send email to examinations@britishcouncil.org.hk and our customer service team will provide support to you.