

1) Personal Details – all fields are compulsory

Date: _____

Candidate Name: <small>(same as HKID/ passport)</small>	Surname	First name	
Parents Telephone No.: <small>(please provide a Hong Kong contact number)</small>		<small>(first contact)</small>	<small>(second contact)</small>
Email Address:			

2) Overseas Institution / University Details – all fields are compulsory

Institute Name:			
Person to Contact:		Department:	
Telephone No.:			
Email Address:			

3) List of subject(s) for exam - All fields with an asterisk (*) must be completed, any incomplete form will not be processed. Please note that we provide exam invigilation service from Monday to Friday with fixed exam start time, exams can either start at 10am or 2pm only.

	Date*	Time	Duration*	Computer/ Paper-based	Subject(s)*
1					
2					
3					
4					
5					

4) Special Arrangement (if applicable) - Please specify your requirements below. You must obtain approval from your university / institution regarding all special arrangements.

Contact information: **British Council Examination Services**
Address: British Council, 3 Supreme Court Road, Admiralty, Hong Kong
Tel: +852 29135100
Email: examsrequest@britishcouncil.org.hk

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No of session(s)		Professional – M/155/007		Receipt No.	Date
Total exam fee		University / FE – M/155/012			

