



IELTS Enquiry on Results Form

Part A

Notes for candidates on the submission of Enquiries on Results (EOR)

- 1 You can choose to undertake an Enquiry on Results – which means having your IELTS test re-marked
You must make this request within six weeks of your test date. Your test will be sent to the head office of British Council or IDP: IA for re-marking by Senior Examiners
- 2 You can choose to have one or more parts of your test re-marked. The fee is the same regardless
- 3 You will be charged a fee as determined by the Test Partners. You will receive a full refund if your result is changed to a higher band score
- 4 Complete the form below and forward it with payment to the IELTS Administrator at your test centre. The IELTS centre can inform you of the required fee
- 5 The re-mark is done by trained Clerical Markers and senior examiners employed by British Council and IDP: IA
- 6 British Council / IDP: IA Head Office will notify your test centre of the re-mark result. Your result will normally be available in 2 to 21 days, depending on several factors including the number of sections requested for remark. If you have not received a response after 28 days, please contact your test centre.
- 7 You will receive an EOR letter stating your final result status. You will be required to return your previously issued Test Report Form if your result is changed before a new one can be issued. You should make all enquiries regarding the progress of your re-mark to your original test centre.

To be completed by the candidate

Test date:	/ /
Test Type (Please circle the type of IELTS that you have taken):	IELTS IELTS for UKVI CD IELTS CD IELTS for UKVI

Centre name:	British Council Hong Kong	Centre number:	HK001
Candidate name:		Candidate number:	

Candidate's address	If your result has been changed, you are required to send your Old Test Report Form by post to Exams Services, The British Council, 3 Supreme Court Road, Admiralty. We will also contact you by email for obtaining the details for delivering your new Test Report Form.			
Please circle the test/s to be re-marked:	Listening	Reading	Writing	Speaking
Candidate signature:	Date: / /			

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Part B

To be completed by the local IELTS Administrator

Name (IELTS Administrator): [_____]

Signature (IELTS Administrator): [_____] Date: / / [_____]

Payment receipt number: [_____]

Test Session ID: [_____]

IELTS, IELTS for UKVI, Computer Delivered IELTS or Life Skills: [_____]

Complete the remaining sections for IELTS, IELTS for UKVI or Computer Delivered IELTS only:

Module: [Academic / General Training]

Test version number* Writing: [_____]

Test version number* Listening: [_____]

Test version number* Reading: [_____]

**Test version numbers from IWAS: go to > Test Session > Manage Test Sessions > (Select Session / Search)*

Were contingency test papers used for this session? [Y / N]

Was this an SFX session? [Y / N]

Is this application delayed because the result was withheld for investigation? [Y / N]

Part A only to be provided to the candidate

Parts A and B to be provided to the respective Partner for processing of the EOR application