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## Exams Child Safe Collection Policy

This policy applies to all exams involving under 18s. Under 18s sitting an exam with us, whether at British Council premises or a hired venue, are under our care from the time they arrive at the venue until they leave. We are responsible for ensuring their safety.

### Parents and Candidates please note that:

- Children aged up to 10 years are **not** permitted to leave the exam premises alone. They must be collected by the parent/guardian or by a person for whom the parent/guardian has provided written authorisation. The person collecting a child should be aged 14 or older.
- Children or teenagers aged 11-17 years should only be permitted to leave the premises alone if parental consent to this has been given in writing. Otherwise, they must be collected by the parent or by a person for whom the parent has provided written authorisation.